

Visit: https://abacusplanninggroup.sharefile.com/

- 1. Type your e-mail address into the box labeled "Email"
- 2. Leave the box labeled "Password" blank.
- 3. Click "Forgot Password?" located below the "Sign In" button

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Email *	

assword *	
Password	+++)
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Remember Me	Forgot Password

Welcome to the Abacus Planning Group client data vault. If you have any questions, please call Abacus at \$803-933-0054 and ask for your financial advisor or Marc McQueen.

Privacy Policy

- 4. Review your e-mail address
- 5. Click the box to the left of "I'm not a robot"
- 6. Click "Send"

7. You will receive an email to reset your password.





We will send an email to abby@abacusplanninggroup.com if it matches your account. If you don't receive the email within a few minutes, please check your spam folder.

Back to Sign In

abacus

8. Open the email, and click "Reset your password now"

Reset Your ShareFile Password
We received a request to reset your password.
Reset your password
This link will be valid for 30 minutes. If you didn't make this request, please disregard this email.
Need help? We're here for you. Visit <u>sharefile com/support</u> and look for "Start chat *
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Q
Reset your password for abby@abacusplanninggroup.com on ShareFile (abacusplanninggroup.sharefile.com)
Passwords must meet the following requirements:
× at least 1 upper case letter
× at least 1 lower case letter
× at least 1 number
× at least 1 special characters
X at least 8 characters in length

× Passwords should match

save. Password

Confirm Password:

We'll also perform an additional strength check on ③

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- 9. Type in a password meeting the requirements.
- 10. Click "Reset Password"

Follow instructions to return to the Sign In page:

- 11. Enter your e-mail address as the username
- 12. Enter your newly created password
- 13. Click "Sign In"



Password			
Sign In			
Remember Me	Forgot Password?		

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